



# Nuckolls County Board Minutes



## JULY 2, 2012 PROCEEDINGS OF THE NUCKOLLS COUNTY BOARD OF COMMISSIONERS

The Nuckolls County Board of Commissioners met Monday, July 2, 2012 in the Board Meeting Room at the Courthouse, Nelson, Nebraska, per recess of June 25, 2012. Combs, Corman and Brown present for the meeting. The agenda of said meeting was remitted to board members in advance of the meeting and is posted in the County Clerk's office and on the County Website. Combs announced the 'Open Meetings Act Law' as posted in the Commissioners Board Meeting Room and handouts are available.

The board reconvened at 9:00 a.m. Chairman Combs approved the agenda with changes to the 11:00 a.m. bid letting, removing the dates, and the June 25, 2012 minutes as submitted. Also present for the meeting is Chuck Mittan of the Superior Express.

Vicki Ensign, County Treasurer met briefly with the Board. Ensign submitted her end of fiscal year Revenue report and the June 2012 monthly report. Ensign also discussed the scheduling for preparing the 2012/2013 budget. Budget meetings with the Elected Officials and Department Heads will be on August 6, 2012.

Gary Warren, Highway Superintendent and Cindy Buescher, Executive Secretary met with the Board to give an update on the current activities of the County Road Department. Warren noted all motorgraders are out on the county roads blading. A road employee will be mowing in the Superior area this week. Project C65 (601), located South of Nelson is continuing with the construction. Warren updated the Board on a change to the plans. The road guys will be working on inventory. Warren discussed personnel issues with the Board. Warren informed the Board of a piece of road equipment is not functioning properly and it is possibly an electrical issue. Warren was informed recently that the Department of Roads will be conducting an audit on the Soft Match Project South of Oak. Corman requested that Warren start doing the Road Department Evaluations. He noted these are very important. The Board received notification from JEO Survey of two corner ties they have been requested to re-establish. One was by the Road Department and the other by a resident.

**A motion was made by Corman and seconded by Brown to approve the Agreement with Mainelli Wagner & Associates, P.C. for the 2012 Bridge Inspections at the rate of \$114.00 for 135 structures. Combs, Corman and Brown all voted Aye, 0 voted Nay. Motion carried.**

Royce Gonzales, District Court Clerk met briefly with the Board to present his Monthly Board Report. Also submitted is the County Court, County Clerk's Board Reports. **A motion was made by Brown and seconded by Combs to accept the County Treasurer, District Court, County Court and the County Clerk's June 2012 Monthly Board Reports as submitted. Combs, Corman and Brown all voted Aye, 0 voted Nay. Motion carried.**

A letter was submitted for the Board from the Little Blue NRD regarding the Environmental Tire Recycling Grant for Nuckolls, Thayer & Clay Counties. The total grant is for 177 tons to be split between the 3 Counties. **A motion was made by Brown and seconded by Corman to approve the tentative date of August 11, 2012 for the Nuckolls County Tire Recycling Pickup, located at the Nelson Road Department. Combs, Corman and Brown all voted Aye, 0 voted Nay. Motion carried.**

Susan Rogers, County Assessor met with the Board to submit a Letter of Understanding between Executive Copier Systems, Inc. and Eakes Office Plus. Executive Copier Systems, Inc. has sold their business to Eakes Office Plus. Eakes Office Plus will honor the maintenance service contract between Executive Copier Systems, Inc and Nuckolls County for the copier in the County Assessor's office through the contract period. **A motion was made by Brown and seconded by Corman to authorize Chairman Combs to sign the Letter of**



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**Understanding between Executive Copier Systems, Inc. and Eakes Office Plus for the Maintenance Service Contract for the copier in the County Assessor's office. Combs, Corman & Brown all voted Aye, 0 voted Nay. Motion carried.**

At 10:15 a.m. the Nuckolls County Agricultural Society Board Members met with the Commissioners to decide if the Ag Society would be allowed to receive levy authority under the County's budget for the fiscal year 2012/2013. The Ag Society met last week and submitted a Resolution asking for Tax request under General Fund of \$45,521 and Sinking Fund of \$24,151. Discussion was held and the Ag Society noted that this request is the same as last year. Present for this Ag Society is Jim Rempe, Angie Gardner, Darren Ost diek, Scott Meyer, Nick Elledge and Neal Bouray. Also present is Marlan Watson, CPA, budget preparer for the Ag Society. It was noted that the Board is requesting the Ag Society to get the request to the voters in the November Election. The Board also noted if the levy request does not pass in November, the Board will not support the Ag Society in the future. It is noted the Ag Society conducts the Nuckolls County Fair, 4-H Activities, the upcoming concert in August, etc. **A motion was made by Corman and seconded by Brown to approve the levy request for \$45,521 in General Fund and \$24,151 for Sinking Fund for the fiscal year 2012/2013. Combs, Corman and Brown all voted Aye, 0 voted Nay. Motion carried.**

Tim Stutzman, Emergency Manager and Noxious Weed Superintendent met with the Board to discuss the repairs needed for the Tahoe, the county vehicle used expressly for the Emergency Manager/Noxious Weed Superintendent. Stutzman noted the repairs would cost approximately \$400 to \$500 dollars to fix the front differential. It was also noted the Tahoe needed new tires and a front end alignment. It was noted the Tahoe has approximately 175,000 miles on it. The Board authorized Stutzman to have the repairs made to the Tahoe as needed. They would like to keep it under the \$500.00 estimate. Stutzman also discussed the yellow flowered weed that was discovered earlier. Stutzman noted it was called 'birds foot trefoil' and it is not on the noxious weed list or watch list.

A Resolution submitted by Clerk Kassebaum to set up a new fund called the Register of Deeds Preservation and Modernization of Records. This fund will be used strictly for the preservation and modernization of Register of Deeds records. It was set up to accommodate for the recently passed LB14 by the State Legislature. **A motion was made by Brown and seconded by Combs to approve the Resolution establishing and creating a separate fund for Register of Deeds Preservation and Modernization of Records. Combs, Corman and Brown all voted Aye, 0 voted Nay. Motion carried.**

At 11:00 a.m. a bid letting was held for the Appraisal of 475 Residential Properties in the Towns of Lawrence and Nelson. Present is Susan Rogers, County Assessor. One bid proposal was submitted by Stanard Appraisal Services Inc of Central City, Nebraska. The proposal amount is for \$49, 875.00. Rogers noted this was the same amount as last year per parcel. **A motion was made by Corman and seconded Brown to approve the bid proposal by Stanard Appraisal Services Inc. in the amount of \$49,875.00 for the appraisal services for residential properties in Lawrence and Nelson. Combs, Corman and Brown all voted Aye, 0 voted Nay. Motion carried.**

At 11:15 a.m. a bid letting was held for the Maintenance Appraisal Services for the Nuckolls County Assessor's office for the period of September 1, 2012 to August 31, 2013 to consist of a total of 30 days in the fiscal year. Present is Susan Rogers, County Assessor. One bid proposal was submitted by Stanard Appraisal Services, Inc. of Central City, Nebraska. The proposal amount is for \$21,360.00. Any additional days will be billed at \$89.00 per hour. **A motion was made by Corman and seconded by Brown to accept the bid proposal by Stanard Appraisal Services Inc. in the amount of \$21,360.00 for maintenance services for the Nuckolls County Assessor's Office for the period of September 1, 2012 to August 31, 2013. Combs, Corman and Brown all voted Aye, 0 voted Nay. Motion carried.**



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At 11:30 a.m. the board heard from the Elected Officials and Department Heads regarding salary increases for the regular employees to begin January 1, 2013. Present are Tim Schmidt, County Attorney; Susan Rogers, County Assessor; Jackie Kassebaum, County Clerk; Royce Gonzales, Clerk of the District Court; Jim Marr, County Sheriff; Gary Warren, Highway Superintendent; Cindy Buescher, Executive Secretary for the Road Department; Phyllis Schoenholtz, Extension Agent and Jean Stichka, Office Manager for the County Extension Office and Tim Stutzman, Emergency Manager/Noxious Weed Superintendent. Schmidt discussed with the Board that \$75.00 would be a nice raise for the employees and currently the county is in good shape financially. The Board discussed that if the regular employees received \$75.00 then the Deputies would want \$75.00 and per resolution they are only receiving \$62.50 raise to start January 1, 2013. The resolution sets Elected Officials to receive \$1,000.00 increase for each year for 4 years to begin in January 2010. Then the Deputies are to receive 75% of the elected officials. The elected officials would receive \$83.33 a month increase. The Board felt that \$75.00 a month for regular employees would get things out of sync. Some comments were received regarding land valuation increase for the county and the savings with the employee insurance premiums. It was noted that the county is currently doing good, however that could change and with increases to wages the cost continue to increase each year whether the county is in good shape or bad shape. **A motion was made by Brown to give a \$40.00 a month increase to regular employees to be effective January 1, 2013 and Corman seconded the motion. Combs, Corman and Brown all voted Aye, 0 voted Nay. Motion carried.**

Jim Marr, Sheriff met briefly with the Board to discuss the vehicles for the Sheriff's Department. The Board inquired if any of those vehicles were close to 100,000 miles. Marr noted the oldest vehicle is around 75,000 miles. It was determined the Sheriff's Department would not need a vehicle this year.

The following claims were approved:

GENERAL FUND			
Adams County Clerk	mental health board	\$	492.50
Advanced Correctional Healthcare	medical prisoner	\$	5.29
American First Aid & Safety	building & grounds supplies	\$	67.16
Aramark Uniform Services	rugs and mats	\$	464.92
AS Central Services	teletype services	\$	461.00
Axis Capital, Inc.	copier lease	\$	148.00
Boeka, Donna	meal/mileage reimbursement	\$	60.77
Brody Chemical Comp. Inc.	janitorial supplies	\$	116.63
Business World Products	office supplies	\$	176.58
C & M Supply - Nelson & Ruskin	fuel	\$	295.33
Casey's General Stores, Inc	fuel	\$	460.98
City of Nelson	utilities	\$	2,827.04
Clay County Sheriff	sheriff fees	\$	270.00
Consolidated Management Company	meals	\$	41.25
Cooperative Producers Inc.	fuel	\$	881.59
County Assessor's Assn of NE	dues	\$	50.00
Culligan of Hastings	buildings & grounds supplies	\$	154.65
Eakes Office Plus	office supplies	\$	116.35
Effenbeck, Julie	public defender contract	\$	1,800.00
Electronic Systems, Inc-2	office equipment maintenance	\$	35.00
Fangmeier, Crystal	mileage & meal allowance	\$	89.96
Galls	uniform allowance	\$	114.42
Gonzales, Royce	mileage & meal allowance	\$	204.97



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Hall County Corrections	inmate boarding	\$	495.00
Hamilton, Bill	abandoned cemetery	\$	180.00
Himmelberg, Kenneth	mileage reimbursement	\$	24.42
Holiday Inn	lodging allowance	\$	149.90
Hometown Leasing	office equipment lease	\$	360.88
Jefferson County Sheriff's Office	inmate boarding	\$	2,050.00
JEO Consulting Group Inc.	surveyor contract	\$	950.00
Jones, Doris	prior service	\$	22.00
Kassebaum, Jacqueline	mileage & meal allowance	\$	102.53
Klein, Deborah	contractual services/supply reimburse	\$	1,650.00
Kotinek, Robert	mileage & meal allowance	\$	62.56
KRFS	publishing	\$	20.00
Mazour, Amy J.	mileage, meal, and postage reimburse	\$	79.08
McGee, Darci	mileage allowance	\$	107.12
Menards	janitorial & bldg & grounds supplies	\$	295.81
Microfilm Imaging Systems Inc	data processing	\$	90.00
MIPS Inc.	data processing & microfilming	\$	151.50
NACEB	board member expense	\$	50.00
NACO	registration fee	\$	250.00
Nebraska Assn. of County Officials	dues expense	\$	1,179.59
NE Health & Human Services	institutional costs	\$	93.00
Nelson Food Center	election expense, janitorial supplies	\$	359.18
NIRMA	worker's comp & insurance premium	\$	31,340.00
Nuckolls County Clerk of Dist Court	monthly filing fees	\$	107.00
Nuckolls County Court	county court cost	\$	51.00
Nuckolls County Locomotive-Gazette	printing and publishing	\$	255.50
Pamida	janitorial supplies	\$	60.08
Quality Inn & Suites	lodging expense	\$	154.00
Quill Corp.	office supplies	\$	138.76
Rasmussen Mechanical Services, Inc	boiler maintenance	\$	1,224.50
Redfield & Company Inc.	office supplies	\$	44.35
Rogers, Susan	mileage allowance	\$	173.63
Schoenholz, Phyllis	mileage allowance	\$	66.60
Seiler & Parker Law Office	attorney fees	\$	370.50
Sourcegas	heating fuels	\$	154.86
Stanard Appraisal Service	maintenance fee	\$	2,070.00
Stichka, Jean	mileage allowance	\$	15.54
Superior Ace Hardware	building & grounds supplies	\$	230.74
Superior Pharmacy	inmate medical	\$	30.92
Superior Publishing Co., Inc.	printing and publishing	\$	697.11
Theobald Law Office	attorney fees	\$	630.00
Thornberry, Doris	prior service	\$	17.00
Tuttle, Charles	court security	\$	300.00
UNL	registration fee	\$	60.00
U.S. Bank	office equipment	\$	1,259.94
Verizon Wireless	telephone service	\$	2.92
Versatile Roofing	building & grounds repair	\$	400.00
Village Pharmacy	inmate medical	\$	101.67





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Web Co	building & grounds supplies	\$	227.50
Webster County Clinic	inmate medical	\$	119.00
Webster County Community Hospital	inmate medical	\$	1,308.85
Webster County Sheriff	inmate boarding	\$	3,400.00
Wheeland, Mary	prior service	\$	15.00
Whitmore Lawn Service	contract labor	\$	1,250.00
Windstream	telephone service	\$	1,418.11

## ROAD FUND

Ace Irrigation & Mfg. Co.	culverts	\$	2,916.00
American First Aid & Safety	safety supplies	\$	13.55
Baum Hydraulics Company	equipment repair	\$	394.80
Beck's Farm Equipment, Inc.	equipment repair	\$	1,752.00
C & M Supply	fuel	\$	4,089.75
Cash-Wa Candy Company	janitorial supplies	\$	97.31
City of Nelson	utilities	\$	594.39
City of Superior	utilities & utility line work	\$	80.42
Cornhusker Cleaning Systems Inc	equipment repair	\$	150.50
Deweese Sand & Gravel Inc.	gravel & rock	\$	20,906.97
Eggers Motor Service & Sales	parts, shop supplies	\$	2,244.81
Faimon, Paul	prior service	\$	18.00
Farmers Cooperative	tires	\$	331.67
Funk, Michelle	contractual services	\$	90.00
Interstate Battery Systems	supplies	\$	224.24
John Deere Financial	parts	\$	655.44
Lawrence Village	utilities	\$	33.00
Lemke, Lonnie	mileage allowance	\$	66.30
Matheson Tri-Gas Inc.	supplies	\$	254.34
Mick's TV & Appliance	equipment repair	\$	24.96
Mikkelsen Farm & Lumber	supplies	\$	52.16
Nelson Food Center	janitorial & office supplies	\$	10.98
NIRMA	insurance expense	\$	44,049.00
NMC Exchange LLC	parts & freight	\$	1,121.79
Petro-Plus, Inc	tires	\$	138.00
Pierce Electronics	radio equipment	\$	350.00
Power Plan	parts & freight	\$	1,474.30
Quill Corp.	office supplies	\$	116.98
Sourcegas	heating fuels	\$	69.46
South Central Public Power	electricity	\$	58.09
Stern Oil Company	oil	\$	2,271.26
Superior Ace Hardware	small tools / supplies	\$	17.26
Superior Family Medical Center	drug & alcohol testing	\$	242.00
Superior Motor Parts, Inc	parts and supplies	\$	400.76
Superior Publishing Co., Inc.	printing & publishing	\$	128.63
U.S. Bank	equipment recovery	\$	179.98
Weldon Parts Grand Island	parts	\$	196.80
Wilson, Tom A.	prior service	\$	25.00
Windstream	telephone/internet service	\$	173.12

## EMERGENCY MANAGER FUND



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Business World Products	office supplies	\$	90.88
NIRMA	insurance expense	\$	1,862.00
SCPETR	dues	\$	100.00
Stutzman, Timothy	meals reimbursement	\$	8.50
Verizon Wireless	telephone services	\$	48.80
	<b>G.I.S.</b>		
GIS Workshop	contractual services	\$	6,000.00
	<b>EXTENSION SINKING</b>		
University of Nebraska - Lincoln	office equipment	\$	1,213.24
	<b>LIABILITY CLAIM RESERVE</b>		
Mid-American Benefits, Inc.	funding claims	\$	30,571.74
	<b>CANINE</b>		
Animal Hospital	k-9 costs	\$	40.95
	<b>INHERITANCE TAX</b>		
Mid NE Individual Services	developmentally disabled support	\$	4,500.00
Region III Behavioral Health Services	mental health services	\$	2,379.14
	<b>911 WIRELESS SERVICE</b>		
GIS Workshop	maintenance agreement	\$	1,425.00
Windstream	telephone service	\$	492.74
	<b>911 EMERGENCY FUND</b>		
GIS Workshop	maintenance agreement	\$	1,075.00
Pierce Electronics	other equipment	\$	209.00
South Central Public Power	electricity	\$	247.44
Tuttle's Locksmith Service	miscellaneous expense	\$	49.00
Windstream	telephone service	\$	324.19

There being no further business the meeting was recessed at 1:45 p.m. until Monday, July 9, 2012.

Michael D. Combs, Chairman

By: Jackie L. Kassebaum, County Clerk